

**Library Board Meeting Minutes
December 8, 2008**

Call to Order:

The monthly meeting of the Stevens County Library Board of Trustees was called to order on December 8, 2008, by Chairman Annette Sosa. Others in attendance were Heather Augustine, Lisa Whitham, Laura Hull, Charlotte Veatch, Director Eunice Schroeder, and Assistant Director Stacey Strickland.

Agenda Approval:

The agenda was approved as printed.

Minutes:

The minutes of the previous meeting were approved as printed.

Reports:

The Director and Assistant Director presented their monthly reports.

Unfinished Business:

1. The Director informed the Board that a date to repair the ceiling in the meeting room had not been confirmed, but she was continuing to try to make contact with the repairman.
2. The lighting project was completed, but no bill for the work has been received.
3. The Director and Assistant Director updated the Board on program projects that were presented at the library.

New Business:

1. The Board and Directors discussed purchasing a new computer that would be used by the bookkeeper. Funds would be taken out of Capital Outlay. The cost of the computer is \$1,085.12. Heather Augustine moved and Laura Hull seconded to purchase the computer. Motion carried.
2. The Board also discussed unspent budget funds. No action was taken

Financial Report, Check Summary, Receipts & Disbursements:

Heather Augustine moved and Lisa Whitham seconded to approved the November financial report, approve December checks beginning with number 21861 and ending with 21887, approve two payroll period checks as well as bills that will be received through the month of December, 2008. Motion carried.

Meeting Adjourned.

Charlotte Veatch, Secretary